



	<b><u>Cheltenham &amp; County Cycling Club</u></b>	<b>Action</b>
	<b>Summary Notes of Committee Meeting held 6th January 2021 via Zoom call</b>	
	<b>Attendees:</b> Steve Smith, Jonathan Nicholls, Clive Lewis, Lesley Jeanes, Sally Reid, Rob Evans, Tony Payne, Bill Olver, Fred Gittings	
<b>1.0</b>	<b>Safety First</b> – No new items. Track & Trace important. Members already reminded by Tony.	
<b>2.0</b>	<b>Proactive Image:</b> <ul style="list-style-type: none"> <li>- Clive ran through proposed approach, which was endorsed. Specifically enlist volunteers, priorities are 1) Centenary, 2) Communications planning and 3) Charitable donations</li> <li>- To determine the budget as soon as practical (aim is that C&amp;CCC budget is breakeven with HONC)</li> <li>- Initial volunteers confirmed as Rob and Bill. To co-opt Mike Langley</li> <li>- Strap Line – Clive and subgroup to come up with recommendation soon. In the interim either remove current one or substitute a temporary one</li> </ul>	Clive  Clive Clive  Clive
<b>3.0</b>	<b>Developing Potential:</b> <ul style="list-style-type: none"> <li>- Rob and Sally ran through the coaching plan to start in April, which was endorsed.</li> <li>- It was understood that insurance was adequate &amp; provided via BC coaches or the racecourse. Sally &amp; Rob to verify.</li> <li>- Coaching may be opened to other clubs/groups under Sally/Robs direction. Preferential notification will be given to members (e.g. a week earlier).</li> <li>- The Coaches to be the ‘master of the coaching events’ and their word is final.</li> <li>- Rob ran through the TT plan, which was endorsed.</li> <li>- Rob to revert on BC option which he is investigating</li> <li>- It was clarified that Harry Walton will be responsible for collecting the money at TT events.</li> </ul>	Rob/Sally Rob/Sally          Rob Rob
<b>4.0</b>	<b>Volunteering:</b> <ul style="list-style-type: none"> <li>- Steve summarized the Volunteering approach. To identify Volunteers when needed, driven by Organisers and supported by committee. To recognize rather than £’s. Discretion for organized events (eg CX or RR) as long as cost neutral.</li> <li>- Three categories of current spend discussed:</li> <li>- Ride Leaders – voucher system to cease but recognition through awards, social and thanks, praise etc. To communicate change to ride leaders.</li> <li>- Honorary membership – to continue.</li> <li>- Stipend – to cease from next year subject to AGM vote and discretionary for this year but on the basis that known expenses are recoverable</li> </ul>	Tony       Jonathan
<b>5.0</b>	<b>Inclusive/Diversity:</b> <ul style="list-style-type: none"> <li>- Jonathan ran through the approach to Inclusive/Diversity workstream, highlighting a number of inputs and factors to consider eg sports club, 14mph cut off, equality act, age &amp; gender profile, post codes, ability, comparative groups, target profiles. Need to identify &amp; address issues causing anomalies. Actions summarised as:</li> <li>- Focus on increasing women numbers on rides and then juniors,</li> <li>- To publish diversity policy &amp; statement</li> <li>- Consider 14mph ride as core and has a profile – owned by experienced riders on rotation</li> <li>- Connection to other clubs to be covered by BroadChurch</li> <li>- focus training to be covered by coaching</li> </ul>	Jonathan Jonathan Jonathan Sally Rob/Sally
<b>6.0</b>	<b>BroadChurch</b> <ul style="list-style-type: none"> <li>- Engaging Dames and considering MTB clubs – for rides, social and/or Centenary</li> <li>- Theme confirmed as how we meet the needs for all members where we don’t have capability and what are we missing currently e.g. e bikes and should we add etc.</li> </ul>	Steve



<b>7.0</b>	<b>Safety</b> <ul style="list-style-type: none"> <li>- Have updated RA</li> <li>- Approach is to run a Pilot with Rob, Lesley and Bill with eg 16 ride group and identify top 3 priority areas to improve based on etiquette and RA. Then determine what we do and then review if successful.</li> <li>- If successful as pilot then launch via ride developers.</li> </ul>	Steve
<b>8.0</b>	<b>Organised</b> <ul style="list-style-type: none"> <li>- Safeguarding training – need an overarching policy statement. Possible to use BC pro-forma. Will circulate and consider if we use or modify</li> <li>- Anti bullying policy required too. Also could use BC version and will consider if we use</li> <li>- Both policies need to be on Website and accepted by membership on membership renewal. Will have to address how we handle for this year</li> <li>- Organised approach outlined and will go into detail in a subsequent meeting seeking committee priorities.</li> </ul>	Fred/Lesley Fred/Lesley Bill Bill
<b>9.0</b>	<b>Products</b> <ul style="list-style-type: none"> <li>- Road - none</li> <li>- MTB – HONC planned for early May or fall back to September</li> <li>- CX – none but unlikely for events in this season</li> </ul>	
<b>10.0</b>	<b>Budget</b> <ul style="list-style-type: none"> <li>- Two views shared with and without HONC and reflecting changes we have made and could make (clothing, TT, Centenary, Velodrome, MTB training &amp; cost subsidy, Leckhampton signage, coaching, first aid, ride leader &amp; if in house, web site, stipend, Accountants, Xero)</li> <li>- Cash position shared too based on HONC outcomes</li> <li>- Point made about reinvesting monies generated on events etc. rather than committing to charity or bank etc.</li> <li>- Agreed to run first aid whether Honc or not (subject to Covid)</li> <li>- Proposal to be made for Ride leader training approach</li> <li>- To consider options for store – raise with Gary and see if membership can help via newsletter</li> <li>- Use of accountant to be discussed by Directors</li> <li>- Aspiration is to get club income and costs to match</li> </ul>	Bill? Rob/Sally Bill Bill & Dir
<b>11.0</b>	<b>Membership</b> <ul style="list-style-type: none"> <li>- Update provided and 150+ members not renewed. Plan to chase and also to use FB and Strava</li> </ul>	Bill
<b>12.0</b>	<b>AOB</b> <ul style="list-style-type: none"> <li>- Weather process to be reviewed</li> <li>- GDPR training last two weeks of Jan. To be set and invites sent</li> </ul>	Tony Clive
<b>12.0</b>	<b>Next Meeting – 17<sup>th</sup> Feb 2021</b>	