



<u>Cheltenham & County Cycling Club</u>		
	Summary Notes from Virtual Meeting held on Zoom 15th July 2020, commencing 19.00 – 21:00 hrs	
	Attendees: Gary Rickards, Jonathan Nicholls, Martin Cain, Bill Olver, Rob Evans, Steve Smith, Tony Payne, Clive Lewis. Gordon Smillie, Sally Reid Apologies:	
	Notes from meeting held 17.06.20 generally accepted as a fair record.	
1.0	After discussion it was agreed that a credit card for club business would be applied for by JN. Credit limit set at £1000; annual fee with Lloyds £35 / year. The card would be in JN name. Club Protocol's to be written up and agreed for use.	JN
1.1	CL to circulate new quotation from proposed new web hosting company. Their price is £150 / year to host and £85/ hr for adhoc support. The current web host is Siteground.com and Domain name with GoDaddy.com. GR advised CL that though he has a copy of the login details it was best he tried to contact Simon first as he dealt with them early this year.	CL
1.2	New kit circulation went well from the Pittville Pump rooms social distance gathering arranged by Alex. The additional top up purchase of MTB kit arranged (1 x long sleeve and 1 x short sleeve). The shorts provided by Ale' in the wrong club colours would be a free issue replacement.	AM / CL
1.3	SR very pleased with her kit and no feedback received from Jenny. BO to contact Tommy Rutter.	BO
1.4	It was noted that the Ale' shop window was not opened from the 4.07.20 but would be at the earliest opportunity, once some clothing images are corrected.	RE / AM
2.0	<u>Strategic Themes</u> <ul style="list-style-type: none"> • BO to issue spreadsheet update on current progress. • JN had circulated the club survey results 13.07.20, which were effective. A club annual survey could be circulated after the annual AGM. The content to be considered further at the next meeting. 	BO ALL
2.1	<u>Safety :</u> <ul style="list-style-type: none"> • SS to review and consider a volunteering plan • Rider development to be considered further by BO • The mandating of the use of helmets (riding on the highway) to be raised and to be put to a vote at the next AGM. MC to discuss with some minority riders, so they are aware, ahead of the AGM. • Ride leader training event likely to be arranged during 2021. • New Incident report template issued to CUK and BC for feedback / approval. GR to circulate any comments received. 	SS



2.2	<p><u>Broad Church:</u></p> <ul style="list-style-type: none"> TP focusing on current rides and Covid-19 compliance, so likely to progress at a later stage. 	TP
2.3	<p><u>Inclusive / Diversity:</u></p> <ul style="list-style-type: none"> MC wondered whether some feedback on this matter could be included in the annual club survey (item 2 above) 	MC
2.4	<p><u>Organised:</u></p> <ul style="list-style-type: none"> MC reviewing proposals. 	MC
2.5	<p><u>Developing Potential:</u></p> <ul style="list-style-type: none"> MC reviewing proposals. 	MC
3.0	General items	
3.1	JN to issue final draft to Directors for proposed HONC agreement with WCC.	JN
3.2	CL will organise ICO registration.	CL
3.3	Due to GR standing down at end of this term, the club registered address needs to change. JN to explore option of for a PO Box.	JN
3.4	GS advised that all CX League events planned were now cancelled due to Covid-19. The opportunity for a bespoke one to be considered later in the year if BC permit.	GS
3.5	GR has contacted Exmouth Arms for a booking on Wednesday 11 th November 7pm – 10 pm. GR still awaiting confirmation. JN advised that a Zoom AGM could be arranged. If this is done, then GR advised someone else can organise that.	GR
3.6	<p>Discussion progressed about starting the Golden Segment again. RE had received direct guidance from BC on this matter, and noted the following:</p> <ul style="list-style-type: none"> The event cannot be a race No prizes awarded It needs to be advertised as a personal challenge The selected area should not involve close contact with the public and should be on a highway or hill climb. <p>TP to review with RE and consider some proposals that could enable this activity to be offered in accordance with the BC guidance.</p>	TP / RE
3.7	<p>TP provided some feedback on how the clubs first weekend rides went, under C19 safe procedures and groups of 6 (max).</p> <ul style="list-style-type: none"> Apart from two members, everyone else behaved sensibly The groups of 6 was very good and improved social interaction Sign up system was not very well supported or effective. Riders just formed their own groups. Names were recorded Not much social distancing at the café, due to lack of management control on the premises. Overall it went well <p>TP would like to accept new members for next week and restart the 14's. Details to be progressed. SR advised that she received good feedback also from women attending. U18's can start in a couple weeks as long as a parent / guardian is with them and they sign the PCF.</p>	TP / SS



3.8	Feedback from insurers on the clubs new Incident reporting form template, not received to date.	GR
3.9	RE suggested when government restrictions permit, a social event celebrating the launch of the club's new centenary kit was arranged. GR advised though he had written and left a voice message with Prescott, no feedback to date. TP offered to call in there and find someone!	GR / TP
3.10	It was noted that Michael Langley maybe willing to help organise some social events.	MC
3.11	GR advised that the CTT had cancelled club time trials starting now the 12.07.20 and therefore, the clubs first event is postponed until the 16.07.20. GR advised that the Covid-19 safe procedures have now been written up, reviewed and available for download for all riders and organisers attending an event. GR had to take a practical view and hoped it would all be workable!	GR
3.12	GR advised that club TT events may be able to resume from the 9.07.20 following CTT conditional permission. However, they have issued a Covid-19 safe RA which was lengthy and very prescriptive which needs to be reviewed. GR to consider and provide some draft procedures to comply with their requirements (or where practical!). SS and RE happy to assist GR as required.	GR
3.13	The posting from James Nunnerley (Cheltenham CTC) regarding local café's open, was helpful on the clubs TB page.	
4.0	AOB	
4.1	CL working with working groups for Leckhampton Hill. The club considered they would support any initiatives regarding improved cycling or cycle paths etc. CL to review going forward and advise.	CL
4.2	SR advised that she had received contact from Clare Evans at the Cheltenham race course advising that if they wanted to organise any further cycle coaching sessions, they would be happy to facilitate. It was acknowledged that no coaching would be arranged this year but were hopeful for next year. SR to advise CE.	SR
4.3	RE advised that he would like to progress coaching opportunities with the club when they recommence, but under BC rules he cannot be a CWO at the same time. Consideration should be made towards finding a replacement CWO.	ALL
4.4	JN to circulate the Accountancy fee proposal from ADM Accountancy Services Ltd in Bishops Cleeve. The works to include: <ul style="list-style-type: none"> • Tax return filing • Possible application for tax exemption as social community club If all acceptable, MC to sign their letter of engagement.	JN/MC
5.0	Next meeting	
5.1	To be another Virtual Meeting to be held on Wednesday 2 nd September, from 19.00 hrs. CL asked to schedule.	CL