



<b><u>Cheltenham &amp; County Cycling Club</u></b>		<b>Action</b>
	<b>Minutes of Annual General Meeting held 14th November 2018, held at the Exmouth Arms, Bath Road from 19.30 hrs</b>	
	30 members attended Apologies for absence: Martin Cain, Davis Brown, Steve Smith. Three Proxy Votes received in favour of change in legal status to 'Incorporated'.	
<b>1.0</b>	<b>Appointment of Tellers:</b> The members present agreed to an open vote, with show of hands.	
<b>2.0</b>	<b>Minutes from the 2017 AGM.</b> Members were asked to confirm that the minutes of last year's AGM were a fair record of the proceedings. The minutes were accepted unanimously.	
<b>3.0</b>	<b>Matters arising from the 2017 minutes.</b> It was recorded that a copy of these Committee meeting minutes are held on the clubs website, under the membership tab. Specific items discussed were: 10.2: Stipend payment of £25 to commence at the end of 2018, as a contribution towards committee member expenses. This provision to be added to club Rules. 13.1: The provision of Public Liability Insurance for members within an increased subscription price was reviewed by the committee, but was dismissed. It is not practical and would need to be policed for compliance with the insurers conditions. The Chairman reiterated that members should take out their own PL Insurance with British Cycling or Cycling UK for example. Application forms for BC were available to collect at this meeting. 13.3: Club group ride etiquette: Try to keep improving standards and members were reminded that they all must play their part in improving standards and following best practice guidance provided by BC. Club Rules require members to ride competently and follow good ride etiquette standards as referenced on the clubs website.	GR
<b>4.0</b>	<b>Chairman's Report and Other Officer's Reports</b> – Financial Report was printed and tabled. This Report will not be made public on the clubs website.	
	The Chairman gave a brief summary of the past years events, giving due regard to our achievements. He had received positive feedback from members throughout the year on club activities. He stressed the willingness of the committee to try and include young riders in their activities and with Rob Evans now appointed as Welfare Officer, this has made legislative compliance easier. The HONC, Pied Piper appeal both went well, along with the ride leaders course, Velodrone, and BQ. The Chairman also reminded members the clubs President was independent to the Committee, so if a member has a concern they can raise it with the President as an independent person, who can then discuss with the Committee. The President can also arbitrate on matters of disagreement between the committee.	
<b>4.1</b>	<b>Annual Accounts for the Year ending 31<sup>st</sup> October 2018:</b> The Treasurer gave a brief overview of 2018 accounts.	



	The club funds are currently £29,349. Total Assets £40,901. The Profit & Loss account and Balance Sheet was well detailed and transparent.	
	The treasurer recorded that there were some discrepancies on clothing stock which was being investigated. The Accounts would be finalised shortly after this matter was resolved.	JN
	Membership fees are to remain as 2018 for 2019 ie Senior: £15. Over 65: £10. Junior £5. Youth: U/16 £5. Family: £20.	
	Club activities and expenses over the review period incurred a loss of £1,785. It was recorded that there is an intention to reduce assets next year, but it was important that a robust balance sheet was maintained when the club becomes a Limited Company.	
	Current account funds remain high due to poor interest rates on capital. £4.73 interest received for year.	
	Members were then asked to approve the accounts. Unanimous acceptance.	
	It was noticed that the HONC, contributed significantly to the clubs accounts.	
<b>5.0</b>	<b>Election of Officers of the Club.</b>	
	<u>President:</u> Martin McCreary	
	<u>Chairman:</u> Robin Mainwaring standing. Unanimous acceptance from members	
	<u>General Secretary:</u> Gary Rickards standing. Unanimous acceptance from members	
	<u>Treasurer:</u> Jonathan Nicholls standing. Unanimous acceptance from members	
	<u>Membership Secretary:</u> Robin Mainwaring (elected 2014) for one further year. Unanimous acceptance from members. It was agreed that the Membership Secretary would be listed under item 6 going forward, as the role was not as an Officer of the club.	
<b>6.0</b>	<b>Members forming the General Committee</b>	
	<u>Web Master:</u> Rob Haynes has agreed to continue with web maintenance for the TT Section only. Tom Parling to maintain the main site and will liaise with Rob Haynes.	RH, TP
	<u>Club Captains / co-ordinators:</u>	
	o Road Race: Martin Cain re-elected	
	o TT Club Comps: Gary Rickards re-elected.	
	o MTB: Clive Lewis elected.	
	o Cyclecross: Gordon Smillie elected.	
	o Road Captain: Chris Booth elected.	
	o Without Portfolio (WoP): Jeff Manners re-elected.	
	o Ladies representative: Sally Reid elected.	
	o Social Secretary: Position vacant (Owen Watkins will help on occasion)	
	o Social media: Tom Parling re-elected	
<b>7.0</b>	<b>Election of other Positions/Roles</b>	
	The following Members offered themselves for re-election/election - no objections were raised.	
	<u>Scrapbook Custodians:</u> Gary Rickards re-elected	
	<u>Clothing Organiser:</u> Alex Mackman re-elected (took on role mid term)	



	Trophy and awards manager: To be managed between Robin Mainwaring and Gary Rickards	
<b>8.0</b>	<b>Election of Delegates to Affiliated Organisations</b>	
	The list of club Affiliations for this coming year will be CTT, WTTA, BC and Cycling UK.	
	British Cycling Southern Division: Martin Cain elected	
	Cheltenham and Tewkesbury Cycle Campaign: Club no longer supporting.	
	CTT West Division Council: Gary Rickards re- elected	
<b>9.0</b>	<b>Updated Club Rules</b>	
	Chairman outlined there had been some minor changes to bring the Rules in line with normal practice. No concerns were raised from members. New and renewing members will need to click acceptance of the rules before becoming a member. This process is automatically done on the British Cycling web site. Unanimous acceptance from members. The Club Secretary advised members that the Rules will need to be updated further to reflect the Articles of Association once the club becomes a Company. This will be done automatically at the relevant time. There was unanimous acceptance by members.	
<b>10.0</b>	<b>Club Legal Status and Club Rules Update</b>	
10.1	Attached with the AGM Agenda was a Q&A Briefing document made available for club members to review ahead of this AGM. The chairman tabled this document and members had copies provided for them to read again at the meeting. Following a short discussion on the content, it was unanimously accepted by members that the Officers are to proceed with completing the Articles of Association (AOA), based on a Company Limited By Guarantee. Once the AOA have been completed, they need to just give the Committee the opportunity to review them and subject to overall acceptance, are to proceed as directed by the clubs solicitor. The Chairman advised that the legal transfer would likely be done via a Resolution with the new entity starting on the 1.01.19. Members were advised that there was a legal procedure to follow, for transfer of membership to the new entity including the clubs assets. Details will be confirmed nearer the time. There were 3 Proxy votes also received, in favour of this change of club legal status. These copies will be saved in club file. There was unanimous acceptance by members.	ALL
10.2	The Chairman advised the members that once the AOA were completed and the new Company formed, then the club Rules will need to be updated to reference the AOA. There may also be some further updates to reflect legislation in connection with U18's Welfare and ICO requirements concerning data protection. There was unanimous acceptance by members.	GR
<b>11.0</b>	<b>Objectives &amp; Priorities for 2018 / 19</b>	
11.1	Proceed with legal transfer. The club to be called Cheltenham & County Cycling Club Limited, if possible.	
11.2	Develop Minority parts of the club ie MTB, ladies section.	
11.3	Improvements to the clubs Website and Social Media.	
11.4	Group cycle coaching for members – Club to offer some subsidies. Details to be progressed with the new Committee.	



11.5	Ride Leaders Course to be considered again.	GR
<b>12.0</b>	<b>AOB</b>	
12.1	Stephen Poulton (SP) promoted his Audex events for 2019. Members to see SP after meeting for details	
12.2	Club Secretary advised that CTT were raising their levies from the 2.01.19 to £3 / entry for the clubs TT Events. Objections have been lodged with West DC, to try and reverse this but was unlikely. The club will still subsidise their competitions, but the levy increase will be passed on.	GR
12.3	The clubs two Facebook pages to be merged as one. Tom Parling to progress.	TP
12.4	Road race next year to be organised for Cat 3 – 4 riders, and the club to drop from the Cotswold League. Option for closed road circuit to also be considered.	MC / GR
12.5	For clubs Centenary year new merchandise for club colours etc. could be developed.	ALL
12.6	There was recognition from members on the considerable contribution both Gordon Smillie and Rob Haynes had made towards organising the clubs CX events.	
12.7	The club secretary asked if anyone had contacts at Staverton Airport as he was seeking an opportunity to race around the airport once it closes from 19:00 hrs, during the race season. Current approaches had failed. Fred Gittings offered to provide some information.	FG
12.8	The clubs Xmas Bash and Prize giving was booked at the Cheltenham Motor Club for 17 <sup>th</sup> December 19:00 hrs – 22:00 hrs.	ALL
<b>13.0</b>	<b>Next AGM Meeting</b>	
	To be held at the Exmouth Arms on Wednesday 13 <sup>th</sup> November 19:00 hrs – 22:00 hrs.	ALL
	The meeting closed at 21:50 hrs	

CC. Attached with these Minutes is the C&CCC Document named : An Informal Q&A briefing on our legal status.